## COMMONWEALTH OF KENTUCKY, TOURISM, ARTS AND HERITAGE CABINET DEPARTMENT OF PARKS

## SPECIAL USE PERMIT APPLICATION

**NOTICE TO APPLICANT:** This is an application *only* and does not serve as permission to conduct any special activity in the park.

Per KRS 13A, 148.021, 304 KAR 1:020, 1:030, 1:040, and any other relevant statute or regulation, a commercial activity special use permit or a non-commercial individual/group activity special use permit may be issued to a person, corporation, entity or group to participate in an authorized scheduled activity or event to take place within the boundaries of any lands owned by, leased to or under the control of the Commonwealth of Kentucky, Department of Parks.

The commercial activity special use permit and the non-commercial individual/group activity special use permit entitles the person, corporation, entity or group to utilize the Department of Parks lands during certain dates and for certain preapproved activities authorized by the Commissioner of the Department of Parks.

The Commissioner shall have the discretion to determine what dates, activities, and number of activities are appropriate, taking into consideration the preservation of natural resources, the orderly management of the area, conflicts between scheduled and proposed events, and other relevant factors.

Pursuant to 304 KAR 1:030, a fee will be assessed for use of State Park property and lands, including, but not limited to, authorized commercial special use activities and authorized non-commercial individual/group special use activities.

REQUESTED INFORMATION: PLEASE PROVIDE THE FOLLOWING INFORMATION:				
PARK REQUESTED	DATE(S) REQUESTED	RAIN DATE(S) (IF APPLICABLE)		
APPLICANT NAME	NAME OF	NAME OF CONTACT PERSON		
ADDRESS OF CONTACT PERSON		(INCLUDE ZIP CODE)		
E-MAIL OF CONTACT PERSON	PHONE NUMBER (	PHONE NUMBER OF CONTACT PERSON WITH AREA CODE		
,	OMMERCIAL SPECIAL USE PERMIT DIVIDUAL/GROUP SPECIAL USE PERM			
ACKNOWLEDGEMENT: BY INITIALING ABY ITS CONTACT PERSON, (HEREINAFTE PROVISIONS:				
regulations, including KRS Chapter 148 and T	Title 304 of the Kentucky Administrative	oplicant shall adhere to all relevant laws and Regulations, at all times while on land owned rks. Failure to do so may result in termination		
Access and participation in the activit occur only as set forth in this permit.	ty or activities requested by the Applica	nt and authorized by the Commissioner shall		
The designated activity areas may includ		pplicant and all individuals associated with		

and/or accompanying the Applicant shall adhere to these restrictions.

SIGNATURE OF CONTACT PERSON FOR APPLICANT	DATE
THE UNDERSIGNED, AS CONTACT PERSON, AGREES TO THE TERMS AND CONDITAPPROVED BELOW.	FIONS OF THE EVENT PERMIT
The Applicant agrees to comply with the additional requirements set forth in the Adapplicable.	dendum to this Special Use Permit, if
The Applicant agrees to repair or replace, at its own expense, any damage to Park predescribed herein.	roperty caused by the event or activity
The Applicant agrees that approval of this Application does not provide Applicant with exclusive right to perform and execute the event or activity described herein.	exclusive use of the Park facility or the
The Applicant agrees to provide sufficient staff to manage the Event and understands the venue for the event or activity. All staffing, collection of fees, parking activities, direction of to down, clean-up, and any other requirement for the Event, is the sole responsibility of the App Parks, its employees, contractors, volunteers, or assigns. Applicant shall provide adequate see of attendees at the event or activity.	raffic, set-up, staging, monitoring, tear- licant, <u>not</u> the Kentucky Department of
The person, corporation, entity or group agrees to obtain and have in force liability insurance (\$1,000,000.00) in coverage during any and all on-site activities, including practic continuous liability insurance coverage to the conclusion of the Event, including tear down a liability insurance coverage shall have the Commonwealth of Kentucky, Department of Park agrees to provide a copy of said insurance liability certificate to the Park prior to the cancellation of the Event or activity.	es and preparation for the Event, and and removal of personal property. Said ks, as a named insured. The Applicant
The Applicant agrees to indemnify, defend and hold harmless the Commonwealth of Cabinet, Department of Parks, the Park and/or their agents, staff, volunteers employees, or a compensatory and, to the extent permitted by applicable law, punitive damages or any relat attorney fees, in connection with bodily injury, loss of life and/or property damage at any time out of, in whole or in part, the Applicant's activity or event detailed herein and any unapproved	designees from any and all liability for ed claims, suits or expenses, including resulting from, connected to, or arising
The Applicant assumes all risk and responsibility for any personal injury (including de whole or in part out of the authorized event, as well as any unauthorized or unapproved activity	
The Applicant understands that this permit may not be transferred or assigned to another	person, corporation, entity or group.
authorized for use prior to beginning the approved activity. If Applicant has a question regard permitted activity, the Applicant shall seek clarification from Park management prior to beginn	
The Applicant and all individuals associated with and/or accompanying the Applicant a	

NAME OF EVENT:	
Type of Event:	
FEE/CHARGE PER PARTICIPANT:	
ESTIMATED ATTENDANCE:	
PARK FACILITIES REQUESTED:	
SET-UP TIME:	EVENT TIME:
Break-down and out time:	
additional pages if necessary). Ac	sible the activities and/or events being planned. (Attach ctivities and/or events that are not specifically described not firm shall be subject to a separate agreement and

PLEASE SUBMIT THE APPLICATION TO: SPECIAL PROGRAMS COORD AND PROGRAM SERVICES, KENTUCKY STATE PARKS, 500 MERO S 40601	
ALLOW A MINIMUM OF 60 DAYS FOR REVIEW	AND PROCESSING
***** FOR OFFICE USE ONLY***	*****
Date received:	
Dates permitted activity may occur:	
Permit expires:	
Activities permitted:	
Space/Facilities to be utilized:	
Conditions: The following conditions must be met:	
Park usage fee:	
Approved by: Park Manager, or his/her designee	Date:
Approved by:	Date:
Director, Division of Interpretation and Engagement, Or his designee	

This approved application shall serve as a special event permit and shall be maintained by the contact person who shall show it upon request during events on the Department of Parks lands.